

**The Proposed By-Laws
Of
Washington/Greene County Sports Hall of Fame**

ARTICLE I

- SEC. 1 What is the Washington/Greene County Sports Hall of Fame?
- A. It is a non-profit organization founded to perpetuate the memory of athletes, male or female, who have brought lasting fame and recognition to the State of Pennsylvania through their athletic achievements.

 - B. Also eligible for such distinction are those individuals who have brought similar recognition to the State through their contributions to sports in general, in managerial, promotional, or other influential capacities.

ARTICLE II

- SEC. 1 Membership is open to all.
- A. Membership in the Washington/Greene County Sports Hall of Fame is open to all sports minded individuals interested in perpetuating the memory of athletic greats who brought recognition to the State during their careers, either through their own achievements, personal influence or personal contributions.

 - B. The membership fee is Ten (\$10.00) Dollars per annum and our Chapter retains Eight (\$8.00) Dollars of that sum for expenses, although no salaries are to be paid to any officers, Chairman or members of committees. They all serve on a volunteer basis.

ARTICLE III

- SEC. 1 Banquet.
- A. The Washington/Greene County Chapter of the Pennsylvania Sports Hall of Fame Induction Ceremonies Banquet is a memorable affair. It is a unique gathering of people running the gamut of athletic achievements. The ceremonial banquet is held on a Friday evening in June.

 - B. The Emcee is requested to give a brief introduction of each inductee from his or her Bio.

 - C. As each Inductee is being announced, the Emcee shall inform the audience of the page number of the Inductees Bio.

ARTICLE IV

- SEC. 1 Washington/Greene County Sports Hall of Fame Chapter Meeting Schedule.
- Jan: Final approval of list of Inductees and final vote by Chapter members.
 - Feb: Committee appointment for Ceremonial Banquet, tickets, awards, etc.
 - Mar: Progress report on Induction Ceremonies, program advertisement sales.
 - Apr: Program completion, progress report on Induction Ceremony.
 - May: Final arrangement for Induction Ceremony. On the Monday before the Ceremony, all Committee Chairmen meet for detail. The annual Hall of Fame Ceremony is held in June.
 - Jun: Final report, ceremonies, banquet, program. General critique of all aspects of ceremonial and recommendation for improvement.
 - Jul: Vacation.
 - Aug: Plans for fall activities. Appoint Induction Chairman and Committee.
 - Sep: Discuss upcoming events
 - Oct: Nomination and election of officers.
 - Nov: First presentation of Nominees.
 - Dec: Second and final presentation of Nominees and vote of Executive Committee for final approval.

ARTICLE V

- SEC. 1 Membership Eligibility.
- A. All who have paid membership fees are invited to attend Chapter meetings and assist in the identification of potential award recipients.
 - B. Members who have attained their twenty-first (21) birthday and has attended four (4) minimum previous meetings in the current year shall be eligible to vote for the election of Chapter officers and other Chapter business.
 - C. Must be an inductee to hold office.

ARTICLE VI

- SEC. 1 The Officers shall be:
- A. President
 - B. Vice-President
 - C. Past President
 - D. Recording Secretary
 - E. Treasurer
 - F. Membership Chairman
 - G. Satellite Chairman
 - H. Biography Chairman
 - I. Scholar Athlete Chairman
 - J. Executive Committee Chairman

ARTICLE VII

- SEC. 1 If a vacancy should occur, the line of succession to the Presidency shall be:
- A. Vice-President
 - B. Past President
 - C. Recording Secretary
 - D. Treasurer

ARTICLE VIII

- SEC. 1 Duties of the President.
- A. Fill unexpired terms of Officers on the Executive Committee.
 - B. Act on behalf of the membership in regard to the By-Laws.
 - C. Review and validate all Chapter inductee nominees to insure nominees meet required nominating requirements.
 - D. Validate ballot count of general membership inductee ballots.
 - E. Approve all applications of inductees.
 - F. Shall be the presiding Officer of the Membership.

ARTICLE IX

- SEC. 1 Duties of Officers.
- A. **Vice-President:** Shall have the power to act for the President pursuant to his direction or absence and have coordinating responsibility.
 - B. **Recording Secretary:** Shall be responsible for keeping minutes of all the meetings of the membership.
 - C. **Treasurer:** Shall be the official custodian of all funds of the Hall of Fame and insure their safekeeping.
 - D. **Biography Chairman:** Shall perform or maintain the following:
 - 1. Master file of all those individuals nominated for Induction into the Hall of Fame.
 - 2. Prepare the Chapter inductee nominating form report for submission and validation to the Executive Committee.
 - 3. Prepare the inductee nominating ballot for submission to the membership.
 - 4. Collect and compile results of the membership ballot for validation by the Executive Committee.
 - 5. Carry out special assignments of the President.
 - 6. When the list of new inductees is finalized, the Biography Chairman will submit their names and Sport to the local print media for publication within thirty (30) days. Also, this article should mention the date of the induction dinner.
 - 7. Complete biographies and pictures of new inductees will be submitted to the local print media in time for publication in the weeks prior to the induction ceremony.

8. All nominees will be listed in alphabetical order on the ballot.
- E. **Membership Chairman:** Shall be responsible for the master membership file.
- F. **Scholar Athlete Chairman:** Shall be responsible to be liaison between the Hall of Fame and the schools in the Hall of Fame area and present the names of all of the student athletes to the membership for induction purposes.
- G. **Executive Committee Chairman:** Shall be responsible for the following:
 1. Responsible for all actions of the Executive Committee and report to the President if any rules are being violated.
 2. Be in charge of all ads that are put in the Hall of Fame book.
 3. Responsible for submitting recommendations brought by any member of proposed amendments to the By-Laws to the Executive Committee.
- H. **Satellite Chairman:** Liaison between the Washington/Greene County Chapter of Hall of Fame and local libraries or other approved locations.

Note: **General Secretary:** is a non-officer and is responsible for keeping accurate records and reports of all the business of the Chapter.

General Counsel: shall be the legal counsel.

ARTICLE X

ELECTION TO HALL OF FAME

SEC. 1

Eligibility.

- A. Nominees must have brought lasting fame and recognition to the Commonwealth of Pennsylvania and its people through outstanding achievements and accomplishments in sports endeavor.
- B. Nominees must have been native Pennsylvanians or non-native Pennsylvanians participating in Washington/Greene County based organizations.
- C. Nominees must have been active participants as coaches, individuals, managers, sports officials, or promotional, administrative or news media personnel.
- D. All nominees must meet the criteria or requirements established by the Executive Committee.
- E. Teams of Yesteryear and team members.
- F. Professional athletes, living or deceased, who were established in their sport on a professional level for at least one complete year are eligible for automatic induction into the Chapter. All other conditions for induction will apply.

SEC. 2

Nominating Procedure.

- A. Any member of the Washington/Greene County Chapter of the Pennsylvania Sports Hall of Fame may nominate individuals for consideration, for

- induction, that is a member in good standing with a current dues paid card. Dues must be paid by June to be eligible to nominate and vote.
- B. The nominee must ascertain that he or she will be present for induction, if elected.
 - C. The number of inductees, living and deceased, as stipulated in approved executive policies are:
 - 1. Living, maximum of ten (10)
 - 2. Deceased, maximum of two (2)
 - 3. Honorees, maximum of four (4)
 - 4. Professional Athletes, a maximum of three (3) in one year.
 - D. Nominations must be submitted at the designated regularly scheduled meeting or meeting dates.
 - E. The Executive Committee shall validate all Chapter nominating forms to ensure they comply with established criteria and mandates of approved executive committee policies. Also, the executive committee formulates the final twenty-five (25) nominees on the ballot for the membership for finalization on the final ballot.
 - F. Nominations not submitted on the official nominating form and not received in accordance with the Chapter activities calendar, shall be considered void.
 - G. The nominees on the final ballot that fail to be inducted shall be eligible for one (1) consecutive year to be listed on the initial ballot for consideration for the final twenty-five (25) for submission to the Executive Committee.
 - H. Team Inductions. The member who nominates a "Team of Yesteryear" for induction shall be responsible for the following:
 - 1. Researching and presenting all pertinent facts on the team's accomplishments.
 - 2. Establishing or attempting to establish contact with a team member who will be responsible for notifying other team members of the induction. The team will also be responsible for collecting addresses and phone numbers.
 - 3. If a team member cannot, or will not, be responsible for notifying other team members, a present administrator, coach or other official at the school will be asked to accept on behalf of the team at the annual awards dinner.

SEC. 3

Nominating Living Individuals.

- A. Must have been retired from the sport or position a minimum of two (2) years; or
- B. Been in the sport or position a minimum of four (4) years; or
- C. Other extenuating circumstances to be approved by a majority of the executive committee.

SEC. 4

Nominating Deceased Individuals.

- A. Must have been deceased a minimum of two (2) years prior to nomination; and

- B. Furnish name of nominees representative who will represent the deceased individual at the annual induction ceremony.

SEC. 5 Nomination of Honorees.

- ** Honorees are those individuals that meet the criteria approved by the majority of the executive committee:
 - 1. Meritorious community service in the field of sports.
 - 2. Courageous athlete (special case).
 - 3. Student athlete.
 - 4. Youth services.
 - 5. Humanitarian award in the field of sports.

SEC. 6 Voting Procedures.

- A. Members who submit nominations will not be required to read complete biographies to the membership.
- B. Every member eligible to vote shall receive a complete biography of all eligible nominees.
- C. Prior to the final vote at the January meeting, all members eligible to vote will receive, by mail, biographies of all nominees and an official ballot, complete with voting instructions.
- D. Members who wish to vote by mail must have completed ballots returned on or before the January 1st meeting.
- E. Only complete and correctly filled out ballots will be counted as valid.

ARTICLE XI

SEC. 1 Responsibilities of Membership.

- A. Approve all amendments to the by-laws of the Hall of Fame.
- B. Approve all policies formulated by the executive committee.
- C. Determine the number of inductees to be elected into the Hall of Fame.
- D. Determine inductee nominees that shall be placed on the membership ballot.
- E. Elect all officers.
- F. Establish membership dues of the Hall of Fame.

ARTICLE XII

SEC. 1 Donations.

A maximum of \$1,000.00 per year and a maximum of \$100.00 per check.